



Officials Group

MEETING MINUTES

Wednesday 24 July 2019, 11:00 – 1:00 pm
State Services Commission
2 The Terrace

Officials Group participants Ministry of Business, Innovation and Employment, Department of Internal Affairs, Archives NZ, Department of the Prime Minister and Cabinet, Parliamentary Counsel Office, State Services Commission, , Office of the Clerk.

Apologies Stats NZ, Ministry of Education, Ministry of Youth Development

Agenda #	Topic
1	Joint Session with EAP
	<p>Officials joined the EAP for a discussion about the updates and progress with the implementation of Commitments.</p> <p>DPMC provided commentary on workshops they had been running and discussed the process for identifying a pilot case study for Commitment 5.</p> <p>MBIE discussed the process they were undertaking for Commitment 13 and in particular the outputs of workshops they had held with stakeholders.</p> <p>There was discussion about the need to put Commitments into context which would enable people to understand better what the Commitment would implement and how it would fit with other current and future work streams. It would also, along with impact statements, help people to understand the significance of Commitments. At the prompting of the EAP officials agreed that a short context statement at the beginning of each Update Report would assist public understanding.</p> <p>Finally there was discussion about leveraging off the networks that agencies were creating/using to support each other's Commitments and the development of the next plan.</p> <p>The SSC would do some work on this for discussion at a future combined EAP and Officials Group meeting.</p>
2	Implementation of the National Action Plan 2018-20
	<p>Following the departure of the EAP there was discussion about the embargoed draft IRM Report. Catherine outlined discussions she had had with the IRM and the IRM researcher and the approach she planned to take in responding to the Report.</p> <p>Various officials expressed their concerns about aspects of the Report and shared the concerns described by Catherine.</p> <p>Officials agreed to provide further comment to Larry on both their Commitments and the Report overall.</p> <p>Catherine provided a brief oral report on her reflections from attendance at the OGP Global Summit in Ottawa at the end of May. She will provide a formal written report in due course.</p>
3	Other
	The minutes of the meeting on 20 May were confirmed