

OGP Commitment 5	2018/19 Discovery Phase			2019/20 Design Phase		2020 Dissemination Phase	
Milestones	Q3 Jan – Mar 19	Q4 Apr – Jun 19	Q1 Jul –Sep 19	Q2 Oct – Dec 19	Q3 Jan – Mar 20	Q4 Apr – Jun 20	
Project Management and Reporting	Project Scoping	Project Scope Approved					
	Timeline	Project Timeline Approved					
	Discovery Phase Engagement and Communications Plan		Design Phase Engagement and Communications Plan				
	Quarterly reports due	9 May	11 Jul	10 Oct	6 Feb	6 Apr	9 Jul
	EAP meetings	19 March	20 May				
1 Develop guidance & decision tool that will assist agencies and Ministers to:	<ul style="list-style-type: none"> a) Choose approach on the IAP2 Spectrum b) Understand effective public participation at spectrum point chosen c) Ensure approaches selected include and reflect the diversity of those interested and affected by the polices 						
2 Develop and share recent case studies documenting New Zealand innovation success stories in public participation in the policy development process	<p>Research literature relevant to 1a, 1b and 1c</p> <p>Identify NZ case studies to include</p> <p>Write up case studies</p> <p>Case studies approved and added to Guidance</p>						
3 Identify a 'live' policy issue in which to trial public engagement in policy development that is higher on the public participation spectrum than inform or consult, as a demonstration project	<p>Identify demo project(s)</p> <p>Collaborate with policy practitioners to understand what drives public participation decision-making and user needs for tool and guidance contents (focus groups/workshops etc.)</p> <p>Collaborate with civil society & other ext. groups to understand their experiences and insights as input into tool and guidance about how to ensure diverse voices are heard</p> <p>Develop prototype decision tool and other guidance content collaboratively</p> <p>Test decision tool and other guidance with policy practitioners and civil society</p> <p>Revise</p> <p>Test then finalise</p> <p>Guidance approved</p> <p>Write up demo project for Guidance</p> <p>Demo Project Write-up approved</p> <p>Develop dissemination plan</p> <p>Dissemination Plan Approval</p> <p>Publish Guidance Presentations Workshops Articles</p>						
4 Widely disseminate the results of the above actions	<p>Monitor demonstration project</p> <p>Demo Project Approvals</p>						